



Bookkeeping Services

N/L Outsource provides bookkeeping services for business owners desiring the advantages of accurate, well-organized records but without the complexities or costs involved in employing a full or part time bookkeeper.

Many business owners know that while they are concentrating on their core business, financial record keeping can easily become overwhelming. Out of date or poorly prepared records can jeopardize their business. N/L Outsource solves this problem by offering high quality bookkeeping services for businesses owners.

Flexibility is an important aspect of N/L Outsource. A wide range and combination of services are offered, including:

- Monthly bank reconciliations
- Manual check postings including reviewing and coding of checks written
- Accounts receivable maintenance
- Accounts payable management (invoice entry, reporting, payment and cash management reporting)
- Bill pay automated via QuickBooks (or other software) or online via your financial institution
- Payroll processing (either internal or outsourced)

- Periodic tax payment and reporting matters (estimated tax payments, sales tax remittance, etc.)
- Accounting for industry specific transactions (i.e. job costing, real estate settlement (HUD 1) analysis, etc.)
- Chart of accounts and financial statement set-up
- Up to date financial reporting available via monthly reporting (or more frequent) or instantaneously utilizing our remote access model
- Journal entry preparation required to reconcile reports

N/L Outsource Advantages

We provide you with electronic or paper back-up copies of your data. A copy is also kept at our office so in the event your files are damaged or lost, we have a back-up copy. Other advantages include:

- Data integrity
- No control issues over in-house employees
- No benefits costs to in-house employees
- No hiring or firing of employees
- Timely financial data
- More cost effective tax preparation
- Peace of mind

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Naden/Lean, LLC

A PROFESSIONAL SERVICES COMPANY OF CERTIFIED
PUBLIC ACCOUNTANTS AND BUSINESS CONSULTANTS.

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Bookkeeping Services, continued

Trust Us

Be assured that your financial information will be kept strictly confidential. The security of your business records is important to us. By using a bookkeeping partner that is affiliated with a renowned regional CPA firm, you can be assured that your information will be prepared with the highest of quality standards.

Contact Us

To see if N/L Outsource can provide solutions to issues in your business, contact us at 410-453-5500.